

**BOARD OF
ASSESSORS
MEETING
MINUTES**

May 13, 2015

Town Hall 1 Main St., Upton, MA 01568

**Chairman Glenn Fowler, Assessor James Earl, Department
Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order
2 by Chairman Fowler @ 6:30 p.m.

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4 Attendees: Assessor Glenn Fowler, Assessor James Earl and Department Coordinator Tracey
5 Tardy

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7 Assessor Fowler made a motion to appoint Tracey Tardy as the Board of Assessors Department
8 Coordinator. It was seconded by Assessor Earl, unanimous action of the Board.

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10 A Motion was made by the Board to reorganize the office. Assessor James Earl made a motion
11 to appoint Glenn Fowler as the Chairperson for the Board of Assessors. Assessor Glenn Fowler
12 accepted the appointment, unanimous action of the Board.

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14 The meeting minutes from April 22, 2015 were accepted.

15
16 Vouchers were approved

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18 The Board approved motor vehicle abatement applications and certificates that had been
19 processed.

20
21 The Board reviewed mail that was received since the last meeting.

22
23 A discussion about the plans received from the Registry of Deeds as to how the new parcels
24 should be separated into lots. The plans were for Hartford Ave. South, LLD Development. The
25 second plan was for Plain St moving a piece of a parcel from the Porter property to Kennedy
26 property and Fay Mountain Rd., the Nydam property to combined 2 lots into 1. The Board
27 agreed with the numbers that were issues to the parcels and the Department Coordinator will
28 create the new lots in the system.

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30 The April permits were reviewed by the Board.

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32 A discussion took place to change the meeting times to the 2nd and 4th Tuesdays during the
33 morning hours rather than the evening and if a person needs to meet with the Board and can't
34 during the day an evening appointment will be set. Also until the recap is begun the Board
35 discussed meeting once a month and just stopping by the office weekly to sign voucher and
36 review mail. A decision was not made at this time and will be revisited in June.

37
38 The Department Coordinator let the Board members know that Bruce Morgan from the DOR
39 will be coming to the office to introduce himself on May 18th @ 2:00 p.m. He will be our
40 representative for the FY2017 certification process. Chairman Fowler and Assessor Earl will
41 stop by the office to meet him.

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44 The meeting was adjourned @ 7:25 p.m.
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46 Respectfully Submitted,
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49 Tracey Tardy, Department Coordinator